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### Rose Hill Center

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Phone 248-634-5530

Toll-free 866-504-2259

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[www.rosehillcenter.org](http://www.rosehillcenter.org)

## Rose Hill Center Financial Assistance Application Procedures

Dear Family Members,

The Rose Hill Center Foundation and Rose Hill Center raise funds that allow us to make grants of financial assistance to offset a portion of the cost of care for residents of families in need. Through the generosity of our donors, we are able to provide a limited amount of financial assistance based on the criteria described below.

Financial assistance is not available to residents who are receiving services through one of Michigan's public mental health organizations as those organizations are responsible for the person's care. Prospective families and residents also need to be aware that the financial assistance application and review process usually delays admission to some degree – and financial assistance is not always available. Financial assistance grants are based on our assessment of the combined financial need of the resident and the family. Financial assistance grants are made at our sole discretion for a limited amount of grant and time. The continuation of financial assistance is based on all account balances being current and the active participation of the resident in our program.

All applications are reviewed and acted upon by our Financial Assistance Committee, which is a group of volunteers appointed by the Rose Hill Center Board of Directors. This committee makes grants based on the clinical presentation, financial need and availability of funds at Rose Hill Center. Prospective residents and their families may apply for a financial assistance grant prior to admission to our program and current residents and their families may apply after they have successfully participated in our program for four months or longer with all account balances current.

To be considered for financial assistance, the individual responsible for payment of services (Financial Guarantor) of the prospective (or current) resident must complete the Rose Hill Center financial assistance application, including:

- Financial Assistance Application Form
- Personal Financial Statement to be completed by financial guarantor and signed by financial guarantor as well as other family members who will be providing support
- Submission of most recent federal income tax return from financial guarantor, other family members who will be providing support and prospective/current resident.

Rose Hill will safeguard confidential and private information in accordance with applicable law. Once completed, please return your completed application package by mail, fax, or email to:

- Admissions, Rose Hill Center, 5130 Rose Hill Blvd, Holly, MI 48442
- Fax: Attention- Laura Mueller, 248-634-7754
- Email to: [LMueller@rosehillcenter.org](mailto:LMueller@rosehillcenter.org)

All applications for financial assistance are reviewed to ensure that there is demonstrated financial need and a sustainable, realistic plan for payment of costs not covered by financial assistance. Once the completed application and requested information are received, please allow for 1 week for processing. The application will then be presented to the Rose Hill Center Financial Assistance Committee for review and award determination.

Sincerely,

Ben Y. Robinson, President and CEO